CKC Committee Notes - 20th May ‘20

**Participating over Zoom** – Tudor, Sean, Charlie, Philippa, Liza, Paul, John, Fiona; Apologies– Philippe

**CKC Survey (David)**

David shared results from Member Mojo renewals so far.

* More training needed for members so that the skills in the club keep building
* Most ‘dream’ kayak trips where abroad

Number of club members have ranged from 50-80 in previous years. Currently there are 29 members who provided the information behind David’s infographic.

**Membership & Financial (Tudor)**

29 Members, normally around 50 members

The club exists in part due to Phil’s work writing funding applications, developing website and more. Would like to give him recognition for his work so (Fiona) will offer 5 years honorary membership.

**CKC Rent (Tudor)**

We have a ‘rent holiday’ for 3 months (April, May & June) from our landlord.

As members haven’t really been on the water this year, next year CKC might offer members who paid £87/85 during the non-paddling months a reduced rate next year. Review before AGM.

**‘Go Paddling’ Certificate | Benefits v issues (David & Paul)**

<https://www.britishcanoeing.org.uk/guidance-resources/go-paddling-providers>

* We can get higher in ranking and greater visibility as a club, as currently ranked quite low.
* Easy to acquire (coach people with lowest qualification, can have more coaches that sea leaders, more about ability to communicate rather than sea skills)
* Can run anytime (don’t need to be part of any program/ can do from next week)
* We will ask Rob Davis if he is happy to be named as CKC coach
* Having more coaches can improve members skillset
* GoPaddling have targeted activities (for women, halloween, etc) which CKC could link in with
* Advice 4-6 week induction plan rather than a single taster session, then it is a smoother transition to regular paddling as a member
* Once CKC is approved – then add Go Paddling logo to CKC website (Sean)
* No cost, according to Go Paddling website (if there is a cost implication the need to reassess.
* If people need to have training to become coaches Paul could negotiate a discount if a group of members are interested in becoming members. Need level 1 paddling instructor and e-learning £15.
* BC require us to list coaches and awards - so if we get a new coach we’ll need to add/update the website listing.
* Find out who is interested in doing the coaching
* Need to update every 3 years

Everyone in agreement with the above.

Next steps - Contact Rob. David to contact Go Paddling with Rob in copy. Sean to add logos to website. Paul to see who we can get trained up & coordinate.

**CKC Training (Paul)**

* Continue with Discover award approx 2-3 weeks after Taster Sessions.
* Engage with current CKC members to see what they think, a lot of people come for the first time then not after that. Paul to send out an email to get feedback.

**Social (Liza)**

* Monthly. Next on 4th June at 8.30pm.

**Resume Paddling as Covid lockdown eases (John)**

* Update website with details, once the government allow us to gather. Landlord needs to be in agreement and have to have safely measures in place.
* Agree on 5 tests for CKC group paddling, need to advise members (Fiona) put them on the website (Sean)
  + Five tests for resuming CKC Group Paddling:
  + 1. Government rules (as applicable to Kew) allow groups to gather (currently they don’t);
  + 2. British Canoeing guidance allows club activity [or we aren't insured] (currently they don't);
  + 3. PLA rules allow paddling on the Thames (advice extra caution as very limited rescue services available).
  + 4. BBA/BFCCST is willing to allow us to use the arches, and there is an agreed mechanism in place with BFCCST, to coordinate when the different tenants of the arches are using the facilities (to ensure social distancing can be adhered to); and
  + 5. The club committee are confident we have the appropriate safety measures in place.
* Currently 2x people paddling at any one time from different households are allowed, so peer paddles are possible. However a single kayaker paddling with a series of different kayakers through out the day is not suitable since infection could be passed on during the day to several individuals.
* Not practical to not use Arch 1 currently. Practising social distancing in Arch 2 is manageable.
* Thinking ahead to more members being able to paddle
  + Perhaps put numbers on CKC kit then individuals make a note as to which kit they have used?
  + Suggest members invest in their own cag, and perhaps in a paddle floats? Since ideally individuals will need to do a self rescue if they capsize.
  + If new kit is needed then OK for CKC to make some purchases, since it is possible we need to operate in a careful manner for some months.
* Request to BFCCST that CKC would like to paddle mainly on Thursday’s and on weekends.
* Fiona to draft reply to BFCCST/landlord about how CKC wants to use the Arches as paddling can resume.
  + (This has subsequently led to BFCCST requesting a method statement from CKC about how we will access the arches to be submitted.)
  + Subsequently CKC will set up subgroup to work through British Canoeing risk assessment & to update this as lock down eases. <https://www.britishcanoeing.org.uk/uploads/documents/Club-Covid-19-Risk-Assessment-Template.pdf>

**Website (Sean)**

* New website will be built using a more modern WordPress Theme on new server with updated content. When Sean is ready then Phil C is asked to point CKC website address to the new look website.
* Moving the updated google doc onto the existing website, including paddler progression. Charlie

**Key dates**

* Totally Thames - 5th & 6th September
* Brentford Sports Festival - Sun 4th October

**Training (Paul)**

* Look at online options.

**Outstanding items from Jan/March 2020 meeting – to be postponed to Committee mtg *after* May 2020:**

* 1. FG to draft email indicating any existing members in financial hardship – welcome to make donation towards membership – outstanding (closer to lockdown ending)
  2. Remaining items from safety meeting
     1. Updated docs with Fiona & then will be circulated & upload onto website.
     2. Blog on planning Thames trips – *Fiona* drafted, next proof read & upload
     3. To confirm - Standard Thur/Tue evening paddle email to include grade & more safety info (see Thames Leader rules for a template)
     4. To confirm - Include session grade in the calander. (leader to determine grade & liaise with John to put on website)
  3. Storage; proposal for BFCCST to cut corners off the cage and then Lorna to put wheels underneath the cage, **ACTION – Fiona & Lorna**

1. Cags and BA hanging storage is still an issue. **ACTION John and Philippe** to liaise to figure out a way to store them so they can dry, possibly a rail on wheels, *or Lorna had idea about an extending rail.*
2. Kit – inventory. **ACTION Philippe** suggest holding a Kit day to audit kit.
3. Philippe still to go through process of signing off as Thames Leader
4. Recruitment of new members
   1. **Social media.** Facebook – Charlie; Charlie to set up Instagram posts which go on CKC twitter & facebook
   2. **Charlie –** review standard email back to enquirers
   3. **Charlie** – coordinate or write a blog on 1st year of kayaking
   4. Develop plan for local community involvement for BFCCST – ***Charlie****,* Lorna & Tudor & Fiona
   5. Action**: *Liza*** to investigate how we connect our marketing into the NHS push for adults to get a bit fitter.
5. training
   1. Practicing skills in CKC sea kayaks in outdoor static-water session e.g. Brockwell Lido or Wimbledon Park **ACTION: Sean/Charlie** respectively in those locations
   2. Practice braces & capsize – perhaps near Richmond/Twickenham Island – dates to be researched – **action – Paul, John & Fiona**
   3. CKC members who are coaches to help newer members – Philippa, Olwen, Phil C, Lorna. **ACTION: Philippa** to liaise with coaches to propose dates to offer more training to members
   4. **Philippa** investigate if leading a club-peer paddle is acceptable for BC logbooks.
   5. FRST training: **ACTION: Paul**
   6. Signpost people to on-line VHF radio training **ACTION: Paul**
   7. Investigate the open water crossing course and see if people are interested **ACTION: Paul.**
6. ACTION: **Liza** to encourage use of the Non-Thames leader rules which sets out status of paddle - as people organise trips.
7. **FIONA** to teach John (complete) and Liza (outstanding) how to use back end of website to access numbers. (delay until new website is operational)
8. Liza advised Rachel happy to investigate fundraising for CKC Action: **Fiona** to contact Rachel
9. Checking committee roles activities (**Fiona**)