



Minutes: Annual General Meeting, 1 March 2016, 7.30pm to 9.30pm

Location: Two Chairmen Pub, 39 Dartmouth St, London, SW1H 9BP

Attendees: Neil Simpson (current Chair), Dan Kennedy (current Treasurer), Alex Hester (current Kit), Izzy Kaminski (current Training), Rob Horton (current Trips), Janice Barrett (current Trips), Philippe Mollaret, Richard Gooderick, Lorna Campbell, Georgina Jackson, Colin Munday, Philippa Harvey, Fiona Gooch

#	Agenda Item
1	Apologies
	Apologies were received from: Phil Cumming, Jonathan Oliver
2	Chairs report / summary of year
	<p>Neil welcomed everyone to the Club's sixth AGM and opened the meeting.</p> <p>There were no matters arising from the minutes of the previous AGM and they were accepted as a true record.</p> <p>Neil thanked the committee and everyone had had helped with the club over the past year, with a particular thanks to Alex.</p> <p>The club ends the year with a healthy number of members, albeit slightly down on the year before. The club ran regular Thursday sessions and some weekend Thames sessions. The Club also had a number of successful domestic and international trips.</p> <p>Discussions with Brentford FC Community Sports Trust, which runs Brentford Boating Arch, are ongoing about improvements to the arches. And the pontoon remains an issue that has to be resolved.</p>
3	Reports from Committee Members
	<p>A summary from existing Committee Members follows:</p> <p><u>Membership</u></p> <p>The Club finished the year with 75 paid up members. 83% of the Club were Full Members and the remaining 17% were Basic. Renewals are coming in steadily, attributed in part to a much simpler sign-up system.</p> <p><u>Finances / PR and Marketing</u></p> <p>A summary of accounts had been circulated before the meeting (see Appendix 1). Dan noted that the club currently has a healthy bank balance.</p> <p>Main expenditure items during the year had been BCU fees, BBA usage fees and trailer upgrade.</p> <p><u>Kit</u></p> <p>Alex provided an overview of current kit issues.</p> <p>This year all the boats were numbered and colour-coded. The trailer was extensively repaired and modified, including replacing the coupling and axels, at a cost of £700.62. Colin Munday provided his labour to do this for free.</p> <p>A decision was made to keep the 'Club' boat for now rather than to sell it.</p> <p>Alex noted an issue with hatch covers, which are having to be regularly replaced and the costs and mounting up. Storage and lighting problems in arch 2 remain unresolved.</p> <p>Alex had organised another kit day in March.</p> <p><u>Safety</u></p>



	<p>It was noted that this position has been vacant since the departure of Mark Round in the middle of the year. It was agreed that this is an important role to fill and the club's safety procedures need to be reviewed.</p> <p><u>Training</u></p> <p>Izzy gave a brief summary of training activities during the year.</p> <p>Two more introduction to kayaking sessions were held at Shepperton.</p> <p>The focus on training this year was on rolling. A dedicated sea kayaking rolling session was held in Plas y Brenin, and a number of members attended pool sessions over the year.</p> <p>A group of members attended a Thames training day in February, run by the Port of London Authority. Lessons from the on-and-off the water parts of the were disseminated with the committee and Thames leaders. A new code of conduct for paddling on the Thames is expected by the summer.</p> <p>CKC negotiated a reciprocal agreement with Seapoint in Folkestone this year, whereby members of both clubs can come along on each others' trips at members' rates.</p> <p>Some members attended external training courses and sea kayaking symposia throughout the year, improving their own skills and making contacts with other clubs.</p> <p>It was noted that there is healthy interest from beginners in future one star sessions. And discussion was held on the significant further work needed to develop future Thames leaders.</p> <p><u>Trips</u></p> <p>Rob and Janice provided an overview of the trips that had happened during the year.</p> <p>Trips were held to Norfolk and Dorset, further afield to Northern Ireland and Kilchoan, and even further to Sardinia. A surf weekend to the Gower was also held and was considered a success even though the weather barely permitted any surfing.</p> <p>Significant progress was also made on Alex's London to Land's End project, getting to Eastbourne in February.</p> <p>In November, the club accompanied adventurer Sarah Outen on the last leg of her round the world journey. As well as a great experience for those involved, it was great publicity for the club.</p> <p>A number of trips were already organised or planned for next year, including to Kilchoan and Marseille.</p> <p>Janice has begun sending out regular emails reminding members of upcoming trips. And she noted that the Club has been building stronger links with other kayaking clubs, for example in France, which has led to the Marseille trip.</p> <p>Consideration was given to boosting the running and attendance of Thames sessions by holding occasionally Thursday evenings off the water, and using the time to do trip planning and training instead.</p>
4	Approval of Accounts
	<p>Izzy Kaminski had previously confirmed the 2014/15 Club accounts as being correct following a review.</p> <p>Philippa Harvey was nominated as Honorary Auditor to examine the 2015/16 Club accounts to ensure that they were correct. The Club accounts were approved subject to this review.</p>
5	Matters arising from previous minutes



	There were no matters arising from previous AGM minutes.
6	Review of Club membership fee
	<p>It was agreed that the Club's membership fee structure for 2016/17 would remain unchanged at:</p> <ul style="list-style-type: none"> • Full Member - £85 • Basic Membership - £35 • Plus £2 (for any individuals who were not members of the BCU in their own right as they need to pay an additional £2 capitation fee for insurance purposes) <p>As with the previous 2 years a £5 off 'early bird' fee would be offered for any Full Members joining during March.</p> <p>However, a preliminary discussion on future club fees will be held at a future committee meeting.</p>
7	Motions for consideration by Members
	<p>A motion was put forward to exempt Colin Munday from membership fees for this year for his extensive work on renovating the trailer. Colin has already paid his fees for the 2016/17 year so it was agreed that he would be refunded. This was approved unanimously.</p>
8	Election of new Committee Members
	<p>Nominees: Izzy Kaminski (Chair), Phil Cumming (Secretary) Jonathan Oliver (Membership – see notes), Dan Kennedy (Treasurer), Alex Hester (Kit), Rob Horton and Janice Barrett (Trips Coordinators), Georgina Richards (Training), Fiona Gooch (Safety), Dan Kennedy (Social)</p> <p>No other nominations were received prior to the AGM. On election of all the nominees to the Committee for 2016/17 – all were duly elected.</p> <p>Note:</p> <ul style="list-style-type: none"> • The roles of Membership and Secretary will be clearly separated out this year, with defined responsibilities and duties. Details to be agreed at the next committee meeting. • The role of Safety will be clearly outlined and it will be clear that the person holding this role is not personally liable (outside of their role as a responsible leader and committee member). • The role of PR and Marketing remains vacant.
9	AOB
	<p>The club has agreed to do a thorough review of its safety protocols this year.</p> <p>Dan also said that he was organising the Club's summer party.</p>



Appendix 1 CKC Profit & Loss 2015/16

Chelsea Kayak Club Treasurer's report - February 2015 – 2016

CKC cash at bank 28/01/14	£1,075.25
CKC cash at bank 24/02/15	£4,064.64
CKC cash at bank 29/02/16	<u>£4,434.57</u>

FEB 2015 - FEB 2016 - INCOME

Membership Fees	£3,768.63
Guest Fees	£110.00
Edge Boat Hire	£129.30
TOTAL INCOME	£4,007.93

Liabilities

Trailer Contribution – Brentford Lock West	£303.30
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FEB 2015 - FEB 2016 - EXPENSES

Website hosting	£75.19
AGM Drinks tab	£93.47
BCU	£384.20
Member Mojo Fees	£25.00
Misc Kit Expenses - 2015	£765.49
Brentford Arch Costs	£1,250.00
Trailer Upgrade and Repair - Colin Munday	£700.62
TOTAL EXPENSES	£3,293.97

Debts

Miscellaneous Kit Expenses – Alex	£256.14
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NET PROFIT **£713.96**

NET PROFIT (Adjusted for debts and liabilities) **£761.12**