



**Minutes:** Annual General Meeting, 1<sup>st</sup> March 2011, 7.45pm – 10.30pm

**Location:** The Horse and Groom, 7 Groom Place, Belgravia, London SW1X

**Attendees:** Andy McMenamain (current Chair), Phil Cumming (current Membership Sec), Geoff Campbell (current Treasurer), Miranda Kronfli (current Training & Safety Officer), John Mayne, Olwen Ross, Richard Bate, Fiona Gooch, Kate Peel, David Townsend (Toons)

| # | Agenda Item  |
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| 1 | <b>Apologies</b>   |
|   | Apologies were received from Jacqui Marsh (current Kit Officer), Katie Wade (current Social Sec), and Judes Armstrong (current Cremorne Liaison Officer).  |
| 2 | <b>Chairs report / summary of year</b>   |
|   | <p>Andy welcomed everyone to the first AGM of the Club. He noted that it was very nearly a year old and gave a summary of all the great things that had been achieved over the past year – going from nothing to a fully functioning Club with access to superb facilities, top quality owned kit and equipment and a strong and active membership base.</p> <p>He noted that the relationship with Cremorne and the Borough continues to be positive and mutually beneficial. This relationship would become increasingly important as Cremorne moves towards its target of raising 80% of its own income in 3 years time.</p> <p>He thanked all the existing Committee as well as personally thanking key individuals who had done more than their fair share of supporting the Club over the past year, namely: John Mayne, Manda Kiely, Olwen Ross, Richard Bate, and Toons.</p>   |
| 3 | <b>Reports from Committee Members</b>  |
|   | <p>A summary from existing Committee Member's follows:</p> <p><b><u>Membership</u></b></p> <p>Phil reported that the Club finished the year with 43 members. 49% of the Club are female which is significantly higher than the average BCU affiliated club. Whilst many of the founding members were members of Battersea Canoe Club, over 50% of the Club is now represented by individuals who are either members of other clubs or independent of any club which is fantastic!</p> <p>Phil also reported that a new online membership form with PayPal functionality was being finalised by Toons. This would be circulated to the Club in due course for renewing their membership.</p> <p><b><u>Finances</u></b></p> <p>Geoff presented the Club accounts and the Club finishes the year with £501.78 after all other expenditure had been taken into account. The financial summary follows these minutes.</p> <p>It was noted that £2,050 will become due on the 1<sup>st</sup> April for continued usage of Cremorne's facilities including storage of Club assets. This figure takes into account a £450 discount that the Club had received for putting business through Cremorne (e.g. corporate sessions).</p> <p><b><u>Kit</u></b></p> <p>In Jacqui's absence Phil provided a summary of kit owned by the Club which had mostly been obtained via grants from the Royal Borough of Kensington and Chelsea and Sport England. It was noted that storage remains unresolved from helmets, paddles and spraydecks and needed to be a matter taken up by the next Committee. Thanks were given to Jacqui for all the work she had done on obtaining</p> |



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|          | <p>and organising the kit.</p> <p><b><u>Training &amp; Safety</u></b></p> <p>Miranda gave a summary of all the training that had been available to Club members over the past year. Miranda also referred to “RetrospeCKtive” which provides a summary of the 2010 trips and tips to encourage others to come forward to help organise more.</p> <p><b><u>Cremorne Liaison</u></b></p> <p>Judes had provided an end of year update ahead of the meeting which Andy read out on her behalf.</p> <p>The Friends of Cremorne Riverside (FOCR) had been created to raise income in support of Cremorne Riverside’s activities. To date it had received £3,500 which had been used to buy a sea kayak, 10 spray decks and 5 paddles for the benefit of all centre users, including the Club. Andy reminded attendees that anyone can join as a friend and membership fees go towards administration costs plus income generating long term projects.</p> <p>The Cornwall residential trip will also be taking place the week of the 4<sup>th</sup> September which had limited availability but was open to Club members.</p> <p><b><u>Socials</u></b></p> <p>No report was provided in respect to socials as Katie was not present.</p> |
| <b>4</b> | <b>Approval of Accounts</b>   |
|          | <p>Richard Bate was nominated as Honorary Auditor to examine the Club accounts to ensure that they are correct. The Club accounts were approved subject to audit.</p>   |
| <b>5</b> | <b>Matters arising from previous minutes</b>  |
|          | <p>This is the first AGM so no previous minutes exist. However, 62 actions were raised during the course of the year by the current Committee. 19 actions remain open of which 6 are ongoing.</p> <p>Significant actions can be summarised as:</p> <ul style="list-style-type: none"> <li>• Discharging obligations in respect to Borough funding received via the REACH programme – Andy and Phil explained the Club were on course to fulfil its obligations by the beginning of April. A report would then be prepared and submitted to the Borough.</li> <li>• Transport on trips – at present the Club is reliant on those existing members with cars and roof racks which is fine for local trips but not particularly ideal for trips further afield (e.g. Scotland). Access and use of a trailer would provide greater options and diversity of trips and was something that needs to be considered by the next Committee.</li> </ul>   |
| <b>6</b> | <b>Review of Club membership fee</b>  |
|          | <p>Proposed revisions for the current membership structure and fees for 2011/12 were put forward by the current Committee and reported in the minutes of the December Committee meeting which were circulated in January. No comments from the wider Club were received on these proposals.</p> <p>A brief discussion was had to remind all attendees of the proposed new structure as follows:</p> <ul style="list-style-type: none"> <li>• Full Membership - £75</li> <li>• Basic Membership - £25</li> </ul> <p>Basic Membership was really there for individuals who either lived outside London and could not</p>  |



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|          | <p>readily access sessions at Cremorne or had their own boats and equipment. Usage fees would be incurred for attendance at Cremorne sessions and should boats or equipment need to be used for Club organised trips.</p> <p>A £5 discount was also proposed to be applied to anyone renewing or joining as a Full Member during March.</p> <p>It was also proposed that the Guest Fee be increased from £8 to £10. Guest paddlers are also no longer permitted to paddle with the Club on Cremorne sessions which are organised on a weekend.</p> <p>Basic Members would also need to pay £10 for attending Cremorne sessions if they are not officially down to lead such sessions.</p> <p>The new membership structure and fees for 2011/12 were approved. Andy restated the importance of having as many people as possible to join / renew as Full Members in order for the Club to meet its financial commitments on the 1<sup>st</sup> April.</p> |
| <b>7</b> | <b>Motions for consideration by Members</b>  |
|          | <p>Two motions for consideration were put forward by Phil:</p> <ol style="list-style-type: none"><li>1. That the Club actively seek funding for the purchase of a trailer specifically designed to carry sea kayaks</li><li>2. That the Club, subject to funds being available, agree to provide financial assistance (e.g. bursaries) to members wishing to pursue coaching, leadership and safety qualifications for the benefit of the Club – the details of which would be worked out in more detail by the next Committee</li></ol> <p>Both motions were carried.</p>   |
| <b>8</b> | <b>Election of new Committee Members</b>   |
|          | <p>Nominees: Andrew McMenamin (Chair), Phil Cumming (Membership Secretary), Geoff Campbell (Treasurer), Jacqui Marsh (Kit Officer), Miranda Kronfli (Training &amp; Safety Officer), Katie Wade (Social Secretary), and Judes Armstrong (Cremorne Liaison Officer).</p> <p>No other nominations were received prior to the AGM although John Mayne put himself forward to act as joint Social Secretary with Katie Wade.</p> <p>On the election of all the nominees to the Committee for 2011/12 – all were duly elected.</p> <p>A special note of thanks was made of Toons' continued support to the Club in respect to the website.</p>  |
| <b>9</b> | <b>AOB</b>   |
|          | <p>In terms of AOB:</p> <ul style="list-style-type: none"><li>• Geoff mentioned that he was proposing to bring the early evening Thames session forward to a 6pm start time and asked for feedback</li><li>• Andy said that a semi-regular Thames session could be held on a Sunday depending on availability of people to lead them</li><li>• Kate Peel mentioned that the Hurlingham Yacht Club were having a Burlesque Social Evening on the 12<sup>th</sup> March and all CKC members were welcome to attend and show their support</li><li>• Richard Bate mentioned that there was a Portsmouth &amp; District Canoe Club organised Hayling Island trip coming up on the 20<sup>th</sup> March and CKC members were welcome to attend</li></ul> <p>Meeting closed at 10.30pm.</p>   |



## Chelsea Kayak Club Treasurer's Report March 2010 through February 2011

|                                | <u>Mar '10 - Feb 11</u> |
|--------------------------------|-------------------------|
| <b>Ordinary Income/Expense</b> |                         |
| <b>Income</b>                  |                         |
| Club training course           | 250.00                  |
| Equipment hire                 | 186.00                  |
| Grants                         | 11,272.20               |
| Membership Dues                | 2,434.00                |
| <b>Total Income</b>            | <u>14,142.20</u>        |
| <b>Expense</b>                 |                         |
| BCU fees                       | 124.00                  |
| Cremorne Rental                |                         |
| Training                       | 720.00                  |
| Cremorne Rental - Other        | 750.00                  |
| <b>Total Cremorne Rental</b>   | <u>1,470.00</u>         |
| Kit                            | 11,996.78               |
| Social Activities              | 50.00                   |
| <b>Total Expense</b>           | <u>13,640.78</u>        |
| <b>Net Ordinary Income</b>     | 501.42                  |
| <b>Other Income/Expense</b>    |                         |
| Other Income                   |                         |
| Other Income                   | 0.36                    |
| <b>Total Other Income</b>      | <u>0.36</u>             |
| <b>Net Other Income</b>        | <u>0.36</u>             |
| <b>Profit for the Year</b>     | <u><u>501.78</u></u>    |